

# SCHOOL SAFETY CHECKLIST

Are safety policies and procedures been communicated to all school staff and parents?

Do staff undergo regular training on safety procedures?

Are staff trained to recognise dangerous situations and give first aid treatments?

Does the school have technologies (such as CCTV cameras) to improve school safety?

Are there emergency plans including clear exit signs, muster points and emergency numbers clearly marked out?



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Are there frequent fire drills on how to behave during real fire outbreaks?

Are there functional safety tools such as first aid kits, clinics and fire extinguishers?

Are there relevant security measures to ensure restricted access in and out of the school premises?

Are there defined and communicated policies and procedures for school bus, driving style of the driver and safety procedures while on the bus?

Is there regular inspection of school facilities and furniture to ensure safety in school?



# SAFETY CHECK LIST

Is there staff in charge of health and safety of the school?

Are there school IDs for staff and visitors to help notice when a stranger is in the school premises?

Are there relevant signs and posters on the wall such as safety warnings and bullying posters?

Do the school ensure parent's participation and involvement in the safety and security of the children?

Are there policies regarding leaving children unattended to especially during high risk activities such as swimming, P.H.E and on the playground?

